



Film Festival and Series Logistics Co-ordination Intern

DESCRIPTION

Film Exhibition Management and Film Programming, especially for select audiences and products is a specialized, well-paying marketable niche skill set few have, but many seek after. Especially in the North where good cultural sector jobs are hard to come by, this internship will be a very unique job opportunity.

Sudbury Indie Cinema is an incredibly prolific community programmer of select films, as well as having spearheaded niche film festivals and series to speak to typically under-served communities and to bring a truly unique brand of programming and community engagement to the NE.

The Internship will initially be focused on learning the practical side of film exhibition, from coordinating print traffic, promotion assets, and back-end duties like analyzing box office reports, researching selected titles and prospective titles, developing marketing assets and evaluating their effectiveness.

In the second half of the Internship, the Intern will begin to flex their artistic muscles by assisting in the curatorial aspects of film programming. They will also shadow and assist the Festival Director of our 4 annual film festivals to understand the ins and outs of festival programming, planning and execution. The Intern will also have weekly interaction with cinema patrons and learn the business of hosting public screenings through directly serving customers and running the logistics necessary for a positive movie-going experience.

DUTIES INCLUDE

- coordinating print traffic, promotion assets
- analyzing box office reports
- researching selected titles and prospective titles
- developing marketing assets and evaluating their effectiveness
- assist in programming films
- act as chief assistant to the Festival Director, learning through hands-on work how to work with distributors, labs, media, community partners, and sponsors
- hands on experience running public screenings at the cinema, with box office, concessions and projection booth duties and roles.



Member Engagement and Partnerships Intern

This is a 12 month full-time contract based on 37.5 hours a week with an annual salary of \$36,500.

This opportunity is proudly supported by **Northern Ontario Heritage Fund Corporation** and is funded through the Workforce Development Program. Eligibility requirements of the program can be found [here](#).

DATES

Deadline for applications is **6pm, Friday January 27, 2023**.

The position starts **February 13, 2023**.

Please email applications to: bod@sudburyindiecinema.com

THIS OPPORTUNITY IS PROUDLY SUPPORTED BY



DESCRIPTION

Social Enterprises and Co-operatives are a specialized type of business model which is both an innovative and growing sector of the economy. But few workers have the skills or training to help make these ventures successful. Though this position will be focused on a cultural organization, the skills learned will be applicable in a wider range of organizations.

DUTIES INCLUDE:

The Intern will be focused on increasing the organization's responsiveness to its members through a variety of strategies and initiatives. Additionally, the intern will cater to community partners to improve our responsiveness to them as clients and collaborators.

- survey Co-op members to measure attitudes towards the Co-op and to identify organizational strengths and weaknesses, threats and opportunities
- analyse survey results and develop strategies to maximize and improve the Co-op's responsiveness to its members
- spearhead initiatives to build more cohesion within the Co-op and improve participation of its members
- be the initial point of contact with community partners wishing to use the Indie as a venue to identify needs and build a realistic action plan to improve the planning and implementation of a plan to meet objectives and deliverables as a public asset
- seek out new community partnerships to bring more community members to the Indie and build our sustainability through increasing third party rentals
- hands on experience running public screenings at the cinema, with box office, concessions and projection booth duties and roles.

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